



**COUNTY OF LOS ANGELES**  
DEPARTMENT OF PARKS AND RECREATION  
**OPEN COMPETITIVE JOB OPPORTUNITY**



Bulletin No. 600-08-2009

Posting Date: March 19, 2009

<b>JOB TITLE</b>	<b><u>LOCKER ROOM ATTENDANT / TEMPORARY</u></b>
<b>EXAM NUMBER</b>	D873723
<b>FILING DATES</b>	March 23, 2009 - March 25, 2009
<b>SALARY</b>	\$8.00 <b>HOURLY</b>
<b>POSITION INFORMATION</b>	Issues supplies, checks property and keeps order in the locker and dressing rooms at a County public swimming pool. Positions allocable to this class work under the supervision of the Pool Manager and/or Senior Pool Lifeguard. Incumbents provide assistance and administrative support for pool programs.
<b>ESSENTIAL JOB FUNCTIONS</b>	Accepts and destroys patron tickets and issues bags for patrons personal effects. Checks and files such bags. Picks up bags and debris in the locker and dressing rooms. Keeps the locker room, bathhouse and swimming pool area in a neat, clean and sanitary condition, using institutional janitorial techniques. Observes the conduct of patrons and enforces compliance with departmental regulations. Maintains good public relations and provides information to the public concerning pool policies, procedures and programs. Activates the emergency action plan in the event of an accident, injury or other incident when necessary. Assist pool staff with special swim events, such as running event cards between meet officials and escorting participants from the clerks to the starting area.

Department of Parks and Recreation: Address: 433 South Vermont Ave. Room 200, Los Angeles, CA 90020  
24-Hour Job Line: (800)970-LIST; TTY Phone: (213) 427-6118

THE COUNTY OF LOS ANGELES IS AN ACTIVE EQUAL OPPORTUNITY EMPLOYER

**MINIMUM  
REQUIREMENTS**

No training or experience is required.

**Physical Class:** 3 - Moderate:

Includes standing or walking most of the time, with bending, stooping, squatting, twisting, and reaching; includes working on irregular surfaces, occasionally lifting objects weighting over 25 pounds, and frequent lifting of 10-25 pounds.

**Special Requirement Information:**

AGE: At least sixteen (16) years of age at time of appointment. You must be sixteen (16) on or before **July 1, 2009**.

**SPECIAL  
INFORMATION**

**Shift:** Rotating Shifts

Appointees may be required to work nights, weekends and holidays. Those who work this season may be rehired next season without reexamination. **These positions are for the summer of 2009.**

**FINGERPRINTING AND SECURITY CLEARANCE:**

Employment is subject to security clearance which may include fingerprinting. Any false statement or omission of material fact may cause forfeiture of employment rights. Information presented on employment applications, resumes and during the examination process is subject to verification.

**VACANCY  
INFORMATION**

The current vacancies are for temporary employment only. Locker Room Attendant positions may be located at the following pools:

East County Pools

Norm S. Johnson Aquatics Complex, Arcadia  
Atlantic, Los Angeles  
Roosevelt, Los Angeles  
City Terrace, Los Angeles  
Belvedere, Los Angeles  
Temple City HS, Temple City  
Obregon, Los Angeles  
Salazar, Los Angeles

South County Pools

Alondra, Lawndale  
Krejci, Los Angeles  
Campanella, West Compton  
Bethune, Los Angeles  
Enterprise, West Compton  
Carver, Los Angeles  
Lennox, Lennox  
Victoria, Carson  
Cerritos, Cerritos  
Mona, Compton  
Garrott, Los Angeles  
Keller, Los Angeles  
Owens, Los Angeles  
California High School, Whittier

**EXAMINATION  
CONTENT**

This examination will consist of an interview covering training, experience, personal fitness and general ability to perform the duties of the position weighted 100%. Candidates must achieve a passing score of 70% or higher on the interview in order to be placed on the eligible list.

**ELIGIBILITY  
INFORMATION**

The names of candidates receiving a passing score in the examination will be placed on the eligible list in the order of their score group for a period of twelve (12) months following the date of promulgation.

**\* \* \* \* IMPORTANT INFORMATION \* \* \* \***

**APPLICATION  
INFORMATION**

All applicants are required to submit a Standard Los Angeles County Employment Application. You have the option of filing your application either by Hard Copy submission - OR- Online (via electronic submission). **Please select only one method to file your application.**

**Instructions for Filing Online:** The Standard County of Los Angeles Employment Applications for this examination can be completed Online and submitted electronically. Applications electronically received after 5:00 p.m., PST, on the last day of filing will not be accepted. **To apply online, click on the link below the filing address.**

**Applicants who apply Online, must either upload required documents as attachments during application submission or fax a photocopy of the required documents to (213) 386-6620 within five (5) business days of filing Online. Please include your Name, the Exam Number and the Exam Title on faxed documents.**

**Instructions for Hard Copy Submission:** Persons interested in applying for this examination should submit a Standard County Employment Application to the Los Angeles County Department of Parks and Recreation Personnel Office located at 433 South Vermont Avenue, Room 200, Los Angeles, CA 90020 on business days **ONLY** between the hours of 7:00 am and 5:00 pm. **This office is closed on Fridays.** Late applications will not be accepted regardless of postmark. Facsimile copies of the required application materials will not be accepted.

A Standard County Employment Application can be found at:  
<http://easier.co.la.ca.us/JobInfo/empapp.pdf>

Please be sure your application shows complete information, including dates for education and jobs held which relate to this position. For each job held, give the name and address of your employer, your job title, beginning and ending dates, description of work performed and salary earned. Attach additional pages to your application, if necessary, to fully describe your related education and experience. If your application is incomplete, it may be rejected at any time during the selection process.

**Submit completed application and any required supplemental (if any) in person or by U.S. Mail to the following address:**

Department of Parks and Recreation  
Human Resources Office  
433 South Vermont Ave, Room 200  
Los Angeles, CA 90020  
(213) 738-2995

**On-Line Filing:** To file On-Line,  
[https://easier.co.la.ca.us/easier/Applicant/applicant\\_logon.cfm?exid=1703](https://easier.co.la.ca.us/easier/Applicant/applicant_logon.cfm?exid=1703).

**DISABILITY  
ACCOMMODATIONS**

**Americans with Disabilities Act of 1990:** All positions are open to qualified men and women. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation, or help in order to apply for a position, may contact the ADA coordinator at (213) 738-2995.

Contact the Coordinator of Personnel Services for Disabled Persons by calling (213) 738-2995. Hearing impaired applicants with telephone teletype equipment may leave messages by calling (213) 427-6118 . The County will attempt to meet reasonable accommodation requests whenever possible.

**AN EQUAL  
OPPORTUNITY  
EMPLOYER**

**Equal Employment Opportunity:** It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

**CHILD SUPPORT  
COMPLIANCE**

**Los Angeles County Child Support Compliance Program:** In an effort to improve compliance with court-ordered child, family and spousal support obligations, certain employment and identification information (i.e., name, address, Social Security number and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

**VETERAN'S  
CREDIT**

**VETERANS' PREFERENCE CREDIT** of 10 points will be added to the final passing grade in any open competitive examination if you are an honorably discharged veteran who served in the Armed Forces of the United States:

- During a declared war; or
- During the period April 28, 1952 through July 1, 1955; or
- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; or
- In a campaign or expedition for which a campaign medal or expeditionary medal has been authorized and awarded.

This also applies to the spouse of such person who, while engaged in such service was wounded, disabled or crippled and thereby permanently prevented from engaging in any remunerative occupation, and also to the widow or widower of any such person who died or was killed while in such service. A DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by the branch of service are required as verification of eligibility for Veterans' preference. If you are unable to provide any documentation at the time of filing, the 10 points will be withheld until such time as it is provided.

**EMPLOYMENT  
ELIGIBILITY  
INFORMATION**

**Employment Eligibility Information:** Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States. Immigration law provides that **all** persons hired after November 6, 1986, are required to present original documents to the County, **within three (3) business days** of hiring, which show satisfactory proof of: 1) identity and 2) U.S. employment eligibility.

**RECORD OF  
CONVICTIONS**

A full disclosure of all convictions is required. Failure to disclose convictions will result in disqualification. Not all convictions constitute an automatic bar to employment. Factors such as your age at the time of the offense(s), and the recency of offense(s) will be taken into account, as well as the relationship between the offense(s) and the job(s) for which you apply. However, any applicant for County employment who has been convicted of workers' compensation fraud is automatically barred from employment with the County of Los Angeles (County Code Section 5.12.110). **ANY CONVICTIONS OR COURT RECORDS WHICH ARE EXEMPTED BY A VALID COURT ORDER DO NOT HAVE TO BE INCLUDED.**

**SOCIAL SECURITY  
ACT OF 2004**

Section 419 (c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect of the Windfall Elimination Provision and the Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social Security System. All newly hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement. For more information on Social Security and about each provision, you may visit the website [www.socialsecurity.gov](http://www.socialsecurity.gov), or call toll free 1-800-772-1213. Persons who are deaf or hard of hearing may call the TTY number 1-800-325-0778 or contact a local Social Security office.